



Renfrew Park Community Association 2018-2019 Annual General Report

September 2018-August 2019



Renfrew Park Community Centre is jointly operated by the Renfrew Park Community Association and the Vancouver Board of Parks & Recreation.

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Centre Programmer Nick Fong

Pool Programmer Shannu Marette

Youth Worker..... Starla Bayley

Acting Senior's Worker Chris Yu

Affiliated Groups

Lions Gate Camera Club

Nakashima Dojo

Vancouver Aikikai

Nominees Running for Re-election to the Board at AGM 2019

Judy Egerton

Donald Jiang

Albert Lee

Fay Lin

Sari Lundberg

Renfrew Park Community Association
AGM
Saturday, November 16, 2019
12:00pm – 2:00pm

AGENDA

Call to Order

Guest Speakers

Adoption of previous year's minutes

Financial Reports

Treasurer's Report

Auditor's report

President's Report

Q & A

Affiliated Groups / Community Group recognition

Committee Report

Program

Staff Reports – Please see report package

Community Recreation Supervisor – Marian Gardner

Recreation Programmers – Nick Fong

Pool Programmer – Shannu Marette

Community Youth Worker – Starla Bayley

Acting Senior's Worker – Chris Yu

Old Business

New Business

Election of the Board of Directors

Closing remarks - President

Adjournment

**RENFREW PARK COMMUNITY ASSOCIATION
MINUTES OF ANNUAL GENERAL MEETING**

Held on Saturday, November 17, 2018 at Renfrew Park Community Centre
12:00pm – 2:00pm
AGENDA

In Attendance: 55 voting members

Call to Order: 12:15 p.m.

INTRODUCTIONS

- Anthony Mehnert, board of directors, introduced annual general meeting
- Albert Lee, program committee member, translator, introduced meeting to order
- Henry Lee, President, called the meeting to order

ADOPTION OF PREVIOUS YEAR'S AGM MINUTES: NOV. 18, 2017

Motion to adopt minutes from November 18, 2017 AGM of RPCA as presented. Seconder adopted. No one opposed.
Carried.

GUEST SPEAKER – Erin Shum, Previous Parks and Recreation Board Commissioner

Remarks from Erin Shum

- Erin thanked the board and is very grateful for all of the support
- She expressed gratitude toward all members of the community for the last 4 years that she has been parks board commissioner
- Although she is no longer parks board commissioner, Erin will always be an active member of the community and will always be there to speak up for the community

FINANCIAL REPORTS

TREASURER'S REPORT – Henry Lee

- Henry Lee gave a brief explanation of the treasurer's report on behalf of the previous treasurer. (Please refer to the Treasurer's Report as circulated.)
- Henry explained that the finances are in good standing and the numbers are very healthy.
- Henry noted that they are looking to put in the funds for kitchen renovations as well as other upgrades for the community centre.

AUDITOR'S REPORT – Gary Wozny

- Gary Wozny explained the financial statements for the fiscal year of August 31, 2018 compiled by Tompkins Wozny CPA.
- Overviewed 2 financial statements in package (Please refer to the Financial Statements for RPCA as circulated.):

STATEMENT OF FINANCIAL POSITION (balance sheet) sets up association of assets and liabilities, net assets/equity at the end of the fiscal year of August 31, 2018.

- Gary noted the big change in the year - capital assets: new Joint Operating Agreement effective January 1, 2018. Previously the association had a leasehold interest in the building – paid for some amounts related to the building. Under the new joint operative agreement, those improvements were attached to the structure, for accounting we had to write them down or write them off. Total capital assets for 2018: \$670,093, total liabilities: \$134,365 and total net assets: \$535,728.

STATEMENT OF OPERATIONS (income statement) explains revenues and expenses for the year ended, August 31, 2018.

- Major revenue stream – program operations that hasn't been scheduled: \$522,385
- Various gaming, grants, facility rentals, etc. Total revenue ~\$423,000.
- Expenses – program operations gone down extensively, around ~\$328,000 - Program revenue decreased this year. Total expenses: \$689,031.
- Note: Revenues over expenses for the year before other item: \$34,632, non-cash accounting adjustment: \$98,362.)
- Gary noted the *opinion* section of the independent auditor's report in accordance to the Canadian Accounting Standards for Not-For-Profit Organizations

Motion to adopt the Financial Statements for RPCA dated August 31, 2018 as presented. Secondary motion made. No one opposed. **Carried.**

Motion to approve appointment of auditors Tompkins Wozny's auditing for 2018-2019 financial year. Seconder to approve motion. No one opposed. **Carried.**

PRESIDENT'S REPORT – Henry Lee

- Henry advises that he will be stepping down as president this year and there will be a new executive president coming in very shortly, whom he will be working alongside with, and wishes the 2019-2020 directors the best of luck in the future.
- Henry shows his appreciation and honor in working with the board
- Noted that they have agreed to adopt Joint Operating Agreement and it is now an on-going process
- Thanked Erin Shum, the board, and the park board staff for being very patient with the board throughout the past 2 years
- Henry hopes that people in the community join the board and put their voices in the community in order to make things happen for the community
- Upcoming projects with the community centre: kitchen will be renovated, possible changes to the gymnasium – new glass backboards, room 110 – upgrades with heating and cooling system
- Continuing work with affiliated groups, adoption of Joint Operating Agreement, new By-laws Societies Act
- Encourages everyone to join the board: Program committee meeting every first Tuesday of the month. Board meeting every 3rd Wednesday of the month

Q & A

Anthony and Albert open floor to ask if there's any questions.

- **Question:** A member who participates in Friday lunch service notes that it is a good service. However, by the end of the service, some are still hungry. Is it possible to ask the cook to prepare more to cater for family needs?
- **Answer:** The cook has issues on how many people are coming to the room. There is already a sign-up list and the board will mention this to the cook, but there is a limited budget and need to balance on that. They need to balance how many people come in and how much food should be made.

- **Question:** Same member asks: Following up on last year's question regarding the Tai Chi classes, has there been any progress on the location of the classes? Tai Chi classroom is too small for the amount of people registered.
- **Answer:** Not just tai chi classes asking for more space. Room space is too small and the community centre needs to be revitalized, which does take some time. The program staff try to book classes cautiously and please everyone. But because there are 100+ programs/activities, the only way to resolve these issues is to get a bigger community centre. The board is also looking at other outreach areas but cannot go to schools and rent during day times since it is in use. On the week-ends it'll be more expensive to rent out schools. Only places outside is during the sunny days but the weather is not always good. It's difficult to address this because there is limited space in the community centre and the board tries to be as fair as possible in such a small facility.

Member suggestion: A member suggested that the tai chi group use room 108. Henry says it's not an issue. It's a matter of if we can program it. Programming group is tight already for space and time. Marian says it's about how many people are in the building and the staff issue and it constraints the staff. It takes a bit of time to look for staffing and to program it as well.

AFFILIATED GROUPS / COMMUNITY GROUP RECOGNITION

- Anthony thanked and acknowledged the involvement of the following affiliated groups: Happy Corner Parent Participation Pre-school, Lions Gate Camera Club, Nakashina Dojo, Shun Ying Kung Fu Club, Vancouver Trojans Football Club, and Vancouver Aikikai. (Please refer to Annual General Report for more information)
- Scott Nelson, President of the Happy Corner Parent Participation Pre-School, expressed thanks to the RPCA for the support over the many years of their operation
- Scott notes that the pre-school has their own board as well and is run by parents
- The President of the Lions Gate Camera Club notes that they meet every Thursday and one of the highlights this year is that they revised their website and it's easy to follow. He thanks Marian Gardner and Nick Fong for providing the space for their club and a good relationship with them and their staff here

PROGRAMMING COMMITTEE REPORT

Program Committee: Albert Lee, committee member

- Albert introduced meeting schedule for the programming committee, as Henry stated in the president's report
- Issues discussed during these meetings include the use of resources concerning staff, instructors, or contractors running programs, equipment that needs to be replaced, etc.
- Most important: most programs are offered free, or at a low cost – the community centre has received a few grants
- Received a total of around \$130,000 from the financial year September 1, 2017 to the end of August 2018, and used it to help run programs that everyone can participate in and enjoy
- Over 100 staff (association staff and contractors, centre staff from the parks board) to offer these programs
- Part of the revenue received from grants were used to replace worn-out equipment as well, for resources that the association doesn't necessarily look after
- Encourages everyone to volunteer in the centre and shows appreciation towards all the volunteers for helping and working so hard to keep the community centre and programs running

STAFF REPORTS – PLEASE SEE REPORT PACKAGE

Community Recreation Supervisor – Marian Gardner
 Recreation Programmer – Nick Fong
 Pool Programmer – Shannu Murette
 Community Youth Worker – Suzy Parker
 Senior's Worker – Andrea Mah

- Marian Gardner expressed her thanks to everyone for coming today and explained that the board is a non-profit society and an AGM is mandatory and very important for the community to function. This allows the society to function and allows the board to apply for grants, which enables the centre to host many programs including the lunch program
- Staffing changes: Cheryl, senior's worker, has been on sick leave but is still recovering from a broken wrist. Has done an excellent job in keeping senior's programs busy
- New supervisor: Lost a programmer to compensate for new supervisor.
- Park upgrades: Renfrew ravine has had some renewal, new dog park, upgraded washrooms to make it more wheelchair accessible (almost finished)
- Biggest news: signing of Joint Operating Agreement, a lot of work. Marian recognizes board for getting that done. Successfully transitioned to the New Societies Act and congratulates board. As Albert mentioned, she thanks 100's of volunteers and recognizes them.

OLD BUSINESS – NEW SOCIETY'S ACT TRANSITION – Henry Lee

- Henry stated that the Joint Operating Agreement has finally been signed
- Changes in affiliated groups: how rental groups and staff will be run (new board will be taking on that role)
- New BC Societies Act transition: Rules have changed – RCPA is a non-profit society, governed by BC Societies Act and also has a joint partnership with parks and recreation board. Governed by provincial government and partnership with parks board at the same time.
- Henry stated that there are specific guidelines to follow now that RCPA will be working with the provincial government and parks board at the same time. It will be challenging, but at the same time, he has a hopeful and cooperative frame of mind in order to make it successful for the people in the community

NEW BUSINESS – UPDATES TO BY-LAWS - Albert Lee

- Albert says that the Joint Operating Agreement is still in transition
- Albert says that he had the lawyer review by-laws done to see if the wording is fine. At the end, they have taken her recommendation to update it
- After the recommendation the lawyer made, the by-laws were updated. The sections in the by-laws are not really related to the governance of the associations. The board has taken them out because they should be interpreted as policies rather than the government's criteria and/or regulation space as a way the association can carry out the business.
- Lowered quorum for AGM. By passing these by-law updates, they have changed the number from 50 to 40 voting members. This reduces the number because other associations have much lower numbers.
- Henry says it can be confusing on by-laws but very strict on this

Motion to accept the by-law updates as presented at this meeting so they can register with the Society. Secorder to approve motion. 37/55 Voted. No one opposed. **Carried.**

ELECTION OF THE BOARD OF DIRECTORS – Albert Lee

All board directors are volunteers. Half of the board are to be re-elected each year. 2-year term allows the board to elect half of the board each year.

- No one has come forward to be elected except current members:
- **Henry Lee**
- **Gayle Uthoff**
- **Anthony Mehnert**
- **Chao Cheng**
- **Helen Lee**
- **Eddie Tang**

- 6 board members term expires today. All the nominated persons/current directors won't need a vote. **All re-elected by acclamation.**

CLOSING REMARKS – Henry Lee, President

- Henry thanks Marian Gardner and all the staff for their continuous support and help with the board, as well as the good partnership with the parks board staff
- Henry also thanks Suzy and the youth for prepping the food for the AGM, Anthony Mehnert for being the M.C., and the minute taker, as well as all of the board members
- Henry looks forward to the continuous support from the affiliated groups and is keen on making sure the community is the best in all of Vancouver
- He encourages everyone to approach the board if there are any questions or concerns, as well as join the board as they are always accepting new members
- With the transition stage and new by-laws, there will be a lot of work in the near future
- Albert mentions 4 board members that are not present at the moment: David Sexton, Eddie Tang, Faye Lin, and Donald Jiang

MEETING ADJOURNED: 1:32 p.m.

President's Report

Submitted by Albert Lee

We have completed a full year of operation after the Association signed the Joint Operation Agreement with Park Board. The Association Board is now able to focus on strategic planning, operation efficiency, and examining our obligation and liability in light of the Agreement and the new BC Societies Act.

Strategic planning involves thinking about our future, determining how we can continue to provide affordable programs and activities that meet the needs of our diversified community, and meeting the challenges facing us due to the high density development, aging population, climate change, impact of technology, and an aging facility. Community Centre Renewal is a long-term goal that we have started working on. While working on planning, we continue to draw on relevant information obtained from the studies and planning undertaken by the government and agencies, in particular Park Board.

There is a greater demand of use of public space due to the ever increasing density of population in Vancouver. One strategy is to optimize the use of space in public facilities such as community centres, public schools and so on. This fall and continuing into next year, we will provide more resources to offer Moresports programs in a number of elementary schools in our community.

To improve operation efficiency we have increasingly used internet, social media and onsite TVs to promote and advertise our programs and activities. This also contributes to our green initiative that is less printing. The other initiative we have identified is to improve information management.

Aging population and climate change are global concerns. To help build a healthy and thriving community and easy accessibility by all age groups we will consider and adopt any initiatives and policies that are operable and achievable. We welcome your ideas and suggestions.

We have started reviewing the Affiliated Groups to determine how our relationship with them is affected by our compliance of the Agreement and the BC Societies Act. Other considerations are the optimum use of space, storage, services to the community, and fair and equitable compensation.

Other than recreation, we have continued to provide leadership training to our youth and devoted more resources to the scholarship program. Through their dedication we were able to host a number of special events, such as the Youths Celebrate Canada Day and the Renfrew Ravine Moon Festival.

We continued to offer our programs and activities at affordable rates as we were able to utilize our grants received from the governments and agencies to keep our costs down.

There is an exciting news to report on: the Centre kitchen upgrade project is finally moving ahead after being stalled during our negotiation with Park Board on the Agreement. We have reviewed the design and anticipated that the upgrade will start in the first quarter next year. The project timeline is not finalized at this stage.

Over the year, we continued to have shortage of staff and staff turnover which in turn increased the workload of the staff. I would like to thank Marian, the Centre Recreation Supervisor, Nick, the Recreation Programmer, and all other staff for their dedication and hard work.

Other than the space, the most valuable asset to a community centre has to be its team of volunteers. Their relentless effort has ensured the success of our programs and activities. I look forward to their continuing support in the coming year.

I wish all the members a successful and rewarding 2020.

Treasurer's Annual Report

Submitted by Henry Lee (Acting RPCA Treasurer)

I would like to acknowledge and Thank David Sexton for stepping into the role of Treasurer in 2018/2019. David had to vacate the position half way through his term, due to personal reasons. All the best to David in his future endeavors. On November 05, 2019 Renfrew Park Community Association's finances were audited by Thompkins Wozny Chartered Professional Accounting firm. Our Association finances are in good standing and we have funds set aside for the 2020 fiscal year.

The funds allocated for the kitchen renovations is finally going to be used. The Association Board has allocated close to \$300,000 towards the kitchen renovations. I believe the renovations will begin in the New Year of 2020. Please take the time to read through our financial statements for 2019.

Looking forward to 2020, the Renfrew Park Community Association will be in a good financial position to begin the new fiscal year. Happy Holidays and have a prosperous New Year.

FINANCIAL STATEMENTS

RENFREW PARK
COMMUNITY ASSOCIATION

August 31, 2019



INDEPENDENT AUDITOR'S REPORT

To the Members of
Renfrew Park Community Association

Opinion

We have audited the financial statements of Renfrew Park Community Association (the Association), which comprise the statement of financial position as at August 31, 2019, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at August 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

INDEPENDENT AUDITOR'S REPORT

- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the British Columbia Societies Act, we report that, in our opinion, the accounting principles used in these financial statements, Canadian accounting standards for not-for-profit organizations, have been applied on a basis consistent with that of the preceding year.

Tompkins Wozny LLP

Vancouver, Canada
November 8, 2019

Chartered Professional Accountants

STATEMENT OF FINANCIAL POSITION

As at August 31

	2019	2018
	\$	\$
ASSETS		
Current		
Cash - operating	217,965	244,649
- gaming	53,096	53,281
Guaranteed investment certificates [note 4]	360,000	360,000
Accounts and grants receivable [note 5]	14,794	9,875
Prepaid expenses	3,482	418
Total current assets	649,337	668,223
Capital assets [note 6]	8,341	1,870
	657,678	670,093
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accruals [note 7]	29,926	16,135
Deferred revenue [note 8]	117,017	118,230
Total liabilities	146,943	134,365
Net assets		
Invested in capital assets [note 12]	8,341	1,870
Internally restricted [note 12]	205,000	250,000
Unrestricted	297,394	283,858
Total net assets	510,735	535,728
	657,678	670,093

Joint operating agreement [note 16]

Other information [note 17]

See accompanying notes to the financial statements

On behalf of the Board:

Henry Lee

Director

Albert Lee

Director

STATEMENT OF CHANGES IN NET ASSETS

Year ended August 31

	Invested in Capital Assets \$	Internally Restricted \$	Unrestricted \$	Total \$
	[note 12]	[note 12]		
2019				
Balance, beginning of year	1,870	250,000	283,858	535,728
Revenues under expenses	(1,742)	—	(23,251)	(24,993)
Acquisition of capital assets	8,213		(8,213)	—
Interfund transfers	—	(45,000)	45,000	—
Balance, end of year	8,341	205,000	297,394	510,735
2018				
Balance, beginning of year	106,442	210,000	283,016	599,458
Revenues over (under) expenses	(104,572)	—	40,842	(63,730)
Interfund transfers	—	40,000	(40,000)	—
Balance, end of year	1,870	250,000	283,858	535,728

See accompanying notes to the financial statements

Renfrew Park Community Association

STATEMENT OF OPERATIONS

Year end August 31

	2019	2018
	\$	\$
REVENUE		
Program operations <i>[schedule]</i>	554,653	522,385
Grants <i>[note 10]</i>	84,341	59,921
Direct access gaming <i>[note 11]</i>	70,568	62,134
Facility rentals	50,564	50,529
Interest	4,935	12,323
Vending	4,617	6,842
Other	2,750	9,148
Amortization of deferred contributions related to capital assets <i>[note 8]</i>	—	381
	772,428	723,663
EXPENSES		
Program operations <i>[schedule]</i>	376,377	328,273
Grants expense <i>[note 15]</i>	84,341	59,921
Direct access gaming <i>[notes 11 and 15]</i>	70,568	62,134
Group I wages - Park Board <i>[note 15]</i>	46,763	39,538
Bookkeeping and business administration	42,030	39,945
Repairs and maintenance	21,669	30,343
Advertising and brochures (net of recoveries)	20,750	23,688
Employment costs	19,267	18,698
Leisure access subsidies	15,812	12,415
Facility rentals <i>[note 15]</i>	12,282	14,961
Bank, credit card charges and online charges	11,389	11,005
Meetings and development	7,964	11,791
Professional	7,030	9,007
Subscription fee <i>[note 16]</i>	6,422	4,360
Office, supplies and other <i>[note 15]</i>	4,284	16,361
Operation fee <i>[note 16]</i>	3,731	—
Amortization of capital assets	1,742	6,591
	752,421	689,031
Revenues over expenses before other items	20,007	34,632
Other items:		
Kitchen renovations <i>[note 12]</i>	(45,000)	—
Write off of leasehold improvements - building <i>[note 6]</i>	—	(98,362)
Revenues under expenses for the year	(24,993)	(63,730)

Joint operating agreement *[note 16]*

See accompanying notes to the financial statements

STATEMENT OF CASH FLOWS

Year ended August 31

	2019	2018
	\$	\$
OPERATING ACTIVITIES		
Revenues under expenses for the year	(24,993)	(63,730)
Item not affecting cash		
Amortization of capital assets	1,742	6,591
Amortization of deferred contributions related to capital assets	—	(381)
Write off of leasehold improvements	—	98,362
Changes in non-cash working capital items		
Accounts and grants receivable	(4,919)	47,557
Prepaid expenses	(3,064)	5,697
Accounts payable and accruals	13,791	(4,492)
Deferred revenue	(1,213)	12,640
Cash provided by (used in) operating activities	(18,656)	102,244
INVESTING ACTIVITIES		
Redemption of guaranteed investment certificates (net)	—	100,037
Acquisition of capital assets	(8,213)	—
Cash provided by (used in) investing activities	(8,213)	100,037
Increase (decrease) in cash during the year	(26,869)	202,281
Cash, beginning of year	297,930	95,649
Cash, end of year	271,061	297,930
Cash consists of:		
Operating	217,965	244,649
Gaming	53,096	53,281
Totals	271,061	297,930

See accompanying notes to the financial statements

NOTES TO FINANCIAL STATEMENTS

August 31, 2019

1. ORGANIZATION

The Association is incorporated pursuant to the British Columbia Societies Act, is a not-for-profit organization and is exempt from income taxes. The objectives of the Association are to provide affordable and quality facilities and programming to meet the diverse needs of the people of the Renfrew Park Community and to encourage use and participation of the Renfrew Park Community

2. GOVERNANCE AND OPERATIONS

The Association carries out these objectives through the operations of the Renfrew Park Community Centre pursuant to a Joint Operating Agreement ("JOA") with the City of Vancouver Board of Parks and Recreation ("Park Board").

The Association signed a new JOA effective January 1, 2018 [note 16].

Use of the Renfrew Park Community Centre premises as well as the providing of certain operating expenses, such as various staff costs, are provided to the Association pursuant to the JOA with the Park Board. The value of the use of the facilities as well as these additional operating expenses has not been reflected in the financial statements.

3. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO") and include the following significant accounting policies:

Use of Estimates

The preparation of financial statements in conformity with Canadian ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the amounts of revenues and expenses reported during the year. The most significant areas requiring the use of management estimates include the estimated useful lives of capital assets and the determination of allowance for doubtful accounts relating to accounts receivable. Actual results could differ from these estimates.

Revenue Recognition

The Association follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred.

NOTES TO FINANCIAL STATEMENTS

August 31, 2019

3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Revenue Recognition (cont'd)

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Licensed preschool fee revenue is recognized in the month to which the services relate based on enrollment rates.

General program revenue is recognized over the period the related program operates.

Facility rentals revenue is recognized on the date the space is rented or over the period the space is rented out, if applicable.

Interest income is recognized as revenue in accordance with the terms of the underlying investment, which is generally with the passage of time.

Revenue from all other sources, except direct access gaming, is recognized when the respective program or service is provided.

Direct Access Gaming

Proceeds received from direct access gaming are recorded as revenue or deferred contributions related to capital assets, if applicable, in the year the related expenditures are incurred.

Measurement of Financial Instruments

The Association initially measures its financial assets and financial liabilities at fair value.

The Association subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost include cash, guaranteed investment certificates and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable.

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

NOTES TO FINANCIAL STATEMENTS

August 31, 2019

3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Capital Assets

Capital assets are recorded at cost, less accumulated amortization. Amortization of furniture and equipment is recorded on a straight-line basis at a rate of 20% to 33% per year.

Donated Services

The Association and its members benefit greatly from donated services in the form of volunteer time. Because of the difficulty in determining their fair value, the value of donated services is not recognized in these financial statements.

4. GUARANTEED INVESTMENT CERTIFICATES ("GIC")

The Association holds a GIC in the amount of \$350,000 with an interest rate of prime less 2.7% and a maturity date of January 2020. The prime rate at August 31, 2019 is 3.95%.

The Association also holds a GIC in the amount of \$10,000 with an interest rate of prime less 2.7% and a maturity date of January 2020.

5. ACCOUNTS AND GRANTS RECEIVABLE

	2019	2018
	\$	\$
Grants and other	10,358	6,698
Park Board	1,491	2,347
Interest	2,945	830
	14,794	9,875
Allowance for doubtful accounts	—	—
	14,794	9,875

6. CAPITAL ASSETS

	Cost	Accumulated Amortization	Net Book Value
	\$	\$	\$
2019			
Furniture and equipment	340,453	332,112	8,341
2018			
Furniture and equipment	332,240	330,370	1,870

NOTES TO FINANCIAL STATEMENTS

August 31, 2019

6. CAPITAL ASSETS (CONT'D)

In 2018, a review of the assets previously capitalized as leasehold improvements - building, was determined to no longer meet the definition of an asset pursuant to the terms of the new JOA [note 16] and has therefore been deemed disposed and their value written off in the amount of \$98,362, net of the related deferred contributions related to capital assets of \$13,803 [note 8].

7. ACCOUNTS PAYABLE AND ACCRUALS

	2019	2018
	\$	\$
Trade and accruals	16,742	8,924
Government remittances - WorkSafe BC	801	676
- GST	—	1,518
Park Board	12,383	5,017
	29,926	16,135

8. DEFERRED REVENUE

	2019	2018
	\$	\$
Gaming	49,383	53,281
Programs	40,416	38,535
Licensed preschool fees	15,972	14,442
Various grants	7,745	8,604
Rentals	2,327	2,694
Other	1,174	674
	117,017	118,230

9. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

	2019	2018
	\$	\$
Balance, beginning of year	—	14,184
Deduct: Amortization	—	(381)
Written off to income [note 6]	—	(13,803)
Balance, end of year	—	—

NOTES TO FINANCIAL STATEMENTS

August 31, 2019

10. GRANTS

	2019	2018
	\$	\$
Summer camp	42,145	30,153
BC Centre for Ability Association	22,427	13,523
Childcare operating	14,519	11,445
Artists in Community	4,000	3,000
BCRPA Family Day	1,000	1,000
Other	250	800
	84,341	59,921

11. DIRECT ACCESS GAMING EXPENSES

	2019	2018
	\$	\$
Renfrew Youth Development		
- Wages and benefits	21,836	18,001
- Supplies and other	8,440	3,772
Renfrew Ravine Moon Festival		
- Wages and benefits	13,890	13,755
Renfrew Lunch program		
- Wages and benefits	13,027	11,145
- Supplies and other	2,186	5,235
Seniors Multicultural		
- Wages and benefits	8,612	8,193
- Supplies and other	2,577	2,033
Total	70,568	62,134

12. INTERNALLY RESTRICTED NET ASSETS AND CAPITAL MANAGEMENT

The Associations' main objective when managing capital is to maintain financial flexibility in order to preserve its ability to meet financial commitments and unforeseen external events. To assist with this objective, the Association has made the following internal restriction:

	2019	2018
	\$	\$
Community kitchen renovations	205,000	250,000

NOTES TO FINANCIAL STATEMENTS

August 31, 2019

12. INTERNALLY RESTRICTED NET ASSETS AND CAPITAL MANAGEMENT (CONT'D)

Community Kitchen Renovations

The Association had previously internally restricted \$250,000 to be spent on community kitchen renovations by August 31, 2020. During the year, \$45,000 [2018 - \$Nil] was spent on community kitchen renovations, reducing the internal restriction to \$205,000.

Invested in Capital Assets

The Association has internally restricted an amount equal to the net assets invested in capital assets.

13. INTERFUND TRANSFERS

As described in the statement of changes in net assets, interfund transfers are made between internally restricted net assets and unrestricted net assets to fund capital assets purchased, expenditures on the community kitchen renovations, amortization of capital assets, and amortization of deferred contributions related to capital assets.

14. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments. The following analysis presents the Association's exposures to significant risk as at August 31, 2019.

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation.

The Association is exposed to credit risk with respect to its cash, guaranteed investment certificates, and accounts receivable. The Association assesses, on a continuous basis, accounts receivable on the basis of amounts it is virtually certain to receive. The Association's cash and guaranteed investment certificates are invested with a large financial institution.

Liquidity Risk

Liquidity risk is the risk of being unable to meet cash requirements or fund obligations as they become due. It stems from the possibility of a delay in realizing the fair value of financial instruments.

The Association manages its liquidity risk by constantly monitoring forecasted and actual cash flows and financial liability maturities, and by holding assets that can be readily converted into cash.

NOTES TO FINANCIAL STATEMENTS

August 31, 2019

14. FINANCIAL INSTRUMENTS (CONT'D)

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Association is exposed to interest rate risk on its guaranteed investment certificates in so far that the initial rate may be higher than the current interest rate obtained on maturity and renewal.

15. WAGES AND CONTRACTOR REMUNERATION

Pursuant to the British Columbia Societies Act, the Association is required to disclose wages and benefits and fees paid to employees and contractors who are paid \$75,000 or more during the fiscal year.

There were no employees or contractors paid \$75,000 or more during the 2018 fiscal year.

In 2019, contractors, wages and benefits include \$81,583 of expense provided by a contractor for Group I wages. Of this amount, \$5,331 is included in program operations - wages and contractors, \$5,653 is included in grant expense, \$46,763 is included in Group I wages - Park Board, \$22,622 is included in direct access gaming, and \$1,214 is included in office, supplies and other. The Group I wages cover the cost of several employees.

16. JOINT OPERATING AGREEMENT ("JOA")

In 2018, the Association signed a new JOA with the Park Board effective January 1, 2018 for ten (10) years with one five (5) year renewal term. Under the agreement, the Association will pay an operation fee to the Vancouver Park Board starting in year 2 for 1% of prior year's gross facility-generated revenue and in years 3-10 for 2% per year of the previous year's gross facility-generated revenue. Effective January 1, 2018, the Association will pay a 1% subscription fee for the ActiveNet registration system.

17. OTHER INFORMATION

During the year, the Association entered into a letter of intent with the Park Board to spend approximately \$290,000 on community kitchen renovations. Of this amount, \$45,000 was spent during the year [note 12].

SCHEDULE OF REVENUES AND EXPENSES - PROGRAM OPERATIONS

Year ended August 31

	Revenue \$	Expenses		Total \$	Net Income (Loss) \$
		Wages and Contractors \$	Supplies and Other \$		
2019					
		<i>[note 13]</i>			
Licensed preschool	148,794	109,352	7,308	116,660	32,134
Preschoolers	31,937	15,712	1,165	16,877	15,060
Children	156,442	96,883	12,966	109,849	46,593
Youth	—	—	—	—	—
Adult	71,961	36,249	3,830	40,079	31,882
Senior	72,819	19,478	15,540	35,018	37,801
Special events	1,735	8,466	4,974	13,440	(11,705)
Summer Day Camp	70,965	19,864	24,590	44,454	26,511
	554,653	306,004	70,373	376,377	178,276
2018					
Licensed preschool	159,704	94,957	7,389	102,346	57,358
Preschoolers	33,905	16,281	2,093	18,374	15,531
Children	143,502	91,349	6,652	98,001	45,501
Youth	1,177	—	1,177	1,177	—
Adult	76,623	40,079	2,464	42,543	34,080
Senior	62,895	14,299	16,543	30,842	32,053
Special events	2,064	7,350	6,156	13,506	(11,442)
Summer Day Camp	42,515	9,204	12,280	21,484	21,031
	522,385	273,519	54,754	328,273	194,112

Program Committee

Submitted by Sari Lundbert and Albert Lee

Twitter: @renfrewcc

Facebook: [facebook.com/Renfrew](https://www.facebook.com/Renfrew)

Website: www.renfrewcc.com

Members: Henry Lee (Chair), Sari Lundberg, Albert Lee

Staff Members: Marian Gardner, Nick Fong, Chris Yu, Suzy Parker, Starla Bayley, Shannu Murette

Role: The role of the Program Committee is to evaluate the programs, research new ideas, suggest program adjustments and changes. Program requests, such as for new equipment, and employee wage increases are also discussed with the assistance of the Recreation Programmers. Community members are invited to express any comments, questions or concerns at these meetings. Meetings are held usually on the first Tuesday of each month.

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We had another successful year in Renfrew Park Community Centre. We were able to continue to offer a variety of social, educational, recreational, art and cultural programs and activities to meet the diverse needs of our community.

As the population in our area continues to grow, and more and more people discover the benefits and enjoyment that recreational programs bring, our programs continue to grow.

This year the Program Committee continued our work to make sure that Renfrew holds classes that fit the needs of our community. By doing this, one of the greatest accomplishments we have had this year is that we have successfully fulfilled our role to maintain a channel of communication that allows the staff to explain pertinent information on programming and any critical issues that affect policies and procedures and that will need to be reviewed and addressed by the Board and its Directors and representatives where important decisions can be made by the Board as a whole.

In this committee, also comes the opportunity to hear feedback raised by patrons and staff members and address and correct (if needed) any concerns or issues with any of the programs held at our facility. This also gives us the opportunity to address any issues related to collaboration with other agencies or organizations as well as giving us an opportunity to assist and support the delivery of programs to ensure that all of our programs are executed with fairness and are unbiased and that they will meet the needs of our community.

Some of the larger topics discussed and decided upon this year by the Program Committee are:

- The experience we have had with having a night registration time and the concerns raised by some user groups about the safety of their members attending at night.
- Issues related to the use of our limited space by affiliated groups and JOA compliance
- Our continued relationship with the Renfrew Collingwood Food Security Institute and the possibility of having our own cooking workshops – and we're thrilled to report that these have been implemented!
- Having to make due with staff shortages and making sure that we can run successful and enjoyable programs by figuring out the manpower required and doing our best to make it happen for our patrons.
- Working with our new Youth Programmer on her suggestions of new programs and equipment for our always popular youth programs
- Being able to continue to supply scholarships (up to a maximum of 4) for teens in our catchment who have volunteered and been important to our centre
- Working with Park Board staff to assist with issues related to pool programming as well as being able to provide recommendations to the Board in regards to the purchasing of pool equipment for the enjoyment of our community patrons.
- Continuing (and getting closer to seeing it come to fruition) our long awaited and highly anticipated kitchen renovation. We can't wait.
- Ways to help combat our aging infrastructure and make room 110 more comfortable for more physical classes – all while keeping within our budget allowances.
- Working to support new program offerings through MoreSports

- Exploring new classes and educational opportunities for our community such as EPP (Emergency Preparedness) and working off the success of our new off-leash dog park to bring animals health and educational courses to our centre in the near future.

With all this being said, we are always looking to hear from you – the members of our community and our patrons – as to what you would like to see/do at our centre – new ideas are always welcome and appreciated! If you have any ideas to share with us, please contact: Recreation Programmer: Nick Fong (604) 257-8387, nick.fong@vancouver.ca

As a committee, we would also like to thank all the Renfrew Staff Members, especially Nick, who take the time to make sure that we are always given as much information as possible to help us make informed and the best possible decisions for our patrons. We're looking forward to another great year with you all.

Community Recreation Supervisor's Annual Report

Submitted by Marian Gardner

It has been another eventful year at Renfrew Park Community Centre. With the signing of the new Joint Operating Agreement with the Park Board we have been able to move forward on a number of initiatives. This past summer we entered in to the design phase of our long awaited kitchen renovation. Construction is expected to start in January 2020.

We were without a regular Seniors Worker for the 2018/2019 year. We were fortunate to have Andrea Mah step in to the role for much of the year. Chris Yu was able to fill in after Andrea's departure until Cheryl returned this October. It was a challenge to keep all the seniors programs running with different staff in the role. We kept most programs running but we missed having Cheryl on site to connect with the seniors. It is nice to have her back now.

In December 2018 we lost our long time Community Youth Worker, Suzy Parker, to Marpole Community Centre. Suzy worked over sixteen years at Renfrew Park and watched several neighbourhood youth grow up. We are missing her sense of humour and positive outlook, but know that her skills will be welcomed at her new site.

In January of this year Starla Bayley started at Renfrew Park in the role of Community Youth Worker. Starla brings a wealth of experience along with some fresh ideas to our site. Starla has already increased participation of local youth in our Youth and Junior Youth Councils.

I have been working with the Board of Directors on reviewing our arrangements with our affiliated groups to ensure compliance with the Joint Operating Agreement and the new Societies Act. Shung Ying Kung Fu, a long time affiliated group, converted to a program at the centre this past fall. Through this new arrangement we are able to open up the program to more residents and help with promotion in our brochure.

In April of this year we hosted our volunteer appreciation dinner at the centre. We had a nice dinner catered by a local resident and some small tokens of appreciation for our volunteers. Our centre couldn't run without the support of our wonderful volunteers.

I would like to close by thanking the volunteers and staff team who work hard to make RPCC a vibrant, happy place for the community.

Centre Recreation Programmer's Annual Report

Submitted by Nick Fong

2018-2019 marked a very busy and eventful year. There were some significant successes with the programs throughout the year despite having to overcome some last minute hurdles related to staffing.

This year continued the successes of our Children's sports programs Indoor Soccer programs (Pinnacle Soccer) Basketball Training (Finish Strong Basketball) and Rhythmic Gymnastics (Olympia Gymnastics). We were also pleased to bring back preschool Gymnastics (BearFeet Gymnastics) to Renfrew. Since its return, registration has been great (88% max enrollment) and we hope to expand the program in the upcoming year as they train more staff. Another pleasant success was the introduction of Chess for Kids program. This program has continued and expanded to a second class during the year. Adult programming has continued with programs like Yoga (Hatha, Gentle, Colour) having increased to 5 programs per week.

With the successes we've had to overcome the departure of some long serving employees. Natalie Wong (Children's education), Vincent Nguyen (Children's education) and Caroline Tai (Children's music) have all left Renfrew this past year. We thank them for their years of dedicated service at Renfrew and wish them all the best in the future. With their departures we have also made some additions by bringing in new contractors such as Vancouver Performing Stars (Children's dance), Street Kings (Children's dance), and DeSerres (Art classes).

A few other major highlights included our transition from a Saturday Craft Fair in room 110, 108 and 112, to a consolidated event on a Sunday in the gymnasium. We were able to offer more tables and saw positive feedback to maintain this change for future events. In the Spring we continued our work with Collingwood Neighbourhood House, Collingwood Policing Centre, MOSAIC, and the Collingwood Business Improvement Association to have the annual Collingwood Days event on Saturday May 25th. It was a rainy start to the event but we remained determined to continue the event. The rain eventually eased and we were able to have another successful event at Gaston Park. With regards to children's camp programs we continued our partnership with the VSB (Windermere Community Schools Team) and our Spring Break Camp, we were able to secure 12 subsidized enrollments for at risk children. For our Summer Day Camps, we received funding from the Government of Canada (9 positions, \$43,483.00) to assist with our 3 day camps this summer. We were fortunate to re-open Falaise Day camp after a summer off due to renovations. The camp was 90% enrolled and Renfrew's camp was enrolled at 99% maximum capacity. Overall it was a very strong summer camp season. Also in the summer we were able to replace some large industrial fans to ease the summer heat for our programs. We also replaced equipment to ensure that our Karaoke programs are able to continue at full capacity.

Finally we were able to continue with our commitment to the environment and helping Vancouver become the greenest city by 2020 by removing our brochure from the Vancouver Courier. This decreased our quantity printed and put emphasis on our online platforms for program information.

As always, we look for input from the community in order to shape and guide the programming and function of the Community Centre. Feel free to join us for our Program Committee meetings on the first Tuesday of every month at 6:30pm in the Computer Lab. Looking forward to seeing you there!

Pool Programmer's Annual Report

Submitted by Shannu Marette

Maintenance and Shutdown

Our Maintenance Shutdown was June 3rd to July 1st this year. The fitness centre again ran at reduced hours from Monday to Friday for the first 3 weeks and then it too was shut down from June 24th to July 1st for repairs.

This year the work consisted of:

- Removing the accessible shower from the pool deck
- Servicing the 14 ceiling lights and 6 underwater pool lights
- Regrouting areas on the pool deck and change room tiles
- Painting the first aid benches red to deter patrons from placing their belongings on them and blocking our emergency equipment
- Replacing the water fountain on the pool deck
- Frosting of the glass door to the cashier's booth and the bottom of the window between the programmer's office and the fitness centre
- Replaced several locker doors in the change rooms and checked the alignment as some doors were rubbing or difficult to close
- Painting the walls in the fitness centre

Lessons

There is no comparable data for the Fall season as our swimming lesson we still have two more months of lessons. What we can compare is where we were last year at this time and make a prediction based on our overall revenue variance up to this point. Last year our total lesson revenue from January 1 to October 31 was \$257, 194.24; this year, we have revenue of \$255, 719.14 or a \$1,475.10 decrease. We are expecting a comparable performance to last year!

Season	2015	2016	2017	2018	2019	Variance 2018-2019
Winter Jan - Mar	\$65,707.44	\$68,979.99	\$63,977.44	\$64,063.82	\$63,174.15	-\$889.67
Spring Apr - Jun	\$110, 832.94	\$110,142.28	\$58,952.63 <i>June closure</i>	\$63,418.27 <i>June closure</i>	\$61, 148.04	-\$2,270.23
Summer Jul - Aug	\$55,086.15 <i>August closure</i>	\$65,207.28 <i>August closure</i>	\$68,886.43	\$71,149.29	\$68, 264.11	-\$2,985.18
Fall Sep - Dec	\$110,387.62	\$95,438.53	\$109,368.49	\$58,562.86 <i>As at Oct 31, 2019</i>	\$63, 132.84 <i>As at Oct 31, 2019</i>	\$4,569.98 <i>As at Oct 31, 2019</i>
Total	\$342,014.15 <i>As at Dec 31</i>	\$333,768.08 <i>As at Dec 31</i>	\$301, 184.99 <i>.As at Dec 31</i>	\$257, 194.24 <i>As at Oct 31</i> \$305, 992.82 <i>As at Dec 31</i>	\$255, 719.14 <i>As at Oct 31, 2019</i>	-\$1,475.10 <i>As at Oct 31, 2019</i>

Our Advanced Aquatic courses such as the Junior Lifeguard program, Bronze Medallion and Bronze Cross enrollment have improved slightly this year. While the Junior Lifeguard club continued to meet the minimum enrollment required, 1 of the 3 Bronze Medallion's had to be cancelled and 1 of the 3 Bronze Crosses due to lack of participants.. Last year we cancelled 2 of the Bronze Medallion and 2 of the Bronze Cross courses.

Aquafit

There are still a limited number of auxiliary staff that have this award or wish to get it but we were able to run all 4 classes a week with only individual days cancelled base on lack of coverage. This is a definite improvement from last year when we had to cancel the Saturday class for 2 of the 4 season!

Pool Staff Changes

Renfrew Pool continues to have a lot of staff changes in auxiliary staff but we have had a stable compliment of Aquatic Leaders for the first part of the year with all 2 full time and 2 part time Head Guard positions being filled!

Full Time Aquatic Leaders

Tracy Thompson joined us in January 2019 from Kensington to fill Liisa McQuitty's position. However, due to an injury she has been off the pool deck since July and is now being accommodated at another job site.

Part Time Aquatic Leaders

Sarah Harries transferred to Kensington pool at the start of June and her position has recently been filled by Hillary Feliciano from Hillcrest.

Auxiliary Staff

There is still a challenge across the organization in finding qualified staff to work but it is improving. We have more staff on call then we ever have but it is still a challenge to get staff to work. They are choosing not to work and simply be on call. Each set we seem to be scrambling at the last set as staff give very short notice that they no longer wish to have a shift due to school and other commitments.

Equipment

Aging or breaking equipment is a constant challenge at Renfrew! Unfortunately this year the Park board advised that it did not have additional funds for equipment replacement so the Association's generosity in funding an equipment purchase has been paramount in making sure that we have equipment that makes the for a better experience for the public!

This year the Association we were able to purchase:

- A new crocodile mat for swimming lessons
- Sinking toys for lessons
- 6 Balls
- 13 pairs of flippers in various sizes
- 4 smaller adult PFDs for a variety of body sizes
- 11 child PFD's to replace broken ones
- 5 pull buoys and 5 pairs of Aquafit dumbbells
- A matching high quality carry bag for one of our oxygen unit – to match the one that the Association purchased for us last year
- A standing desk and cabinet for the Pool Programmer



Closing

Lesson revenue has remained steady when comparing this year to last year. While we now have enough staff to teach the full complement of classes offered, we still had to cancel classes due to lack of registration. We expect this year's lesson revenues to be comparable to last years.

Aquafit is popular among our adult patrons with our morning classes averaging 55 participants and always a demand to add more classes. We seem to have the right balance of staff to teach the current classes so we will not be increasing our class offerings.

Renfrew continues to be a busy pool and the wear and tear on equipment is always a challenge. The Association has exceeded our expectations by again agreeing to purchase equipment for the pool. This has been a real lifesaver for us since the Park Board limited what we could purchase this year. Equipment is important for the quality of programs that we offer and the experience of Renfrew's patrons and we cannot thank the Association enough for their generosity.

Thank you again!!

On a personal note, I would like to thank the Association for agreeing to purchase a stand up desk for me. I realize that the work that I do for the Pool and Fitness areas does not directly benefit the Association financially and had no real expectation that my request would be approved. I was happily and extremely surprised when it was!

I have some knee and back issues and it can take several years to get approval for a stand up desks through Parks Board. Since its installation in my office, I have not lowered it and my upper back and neck issues are more manageable. I now find it difficult to work at my desk at home!

Youth Worker's Annual Report

Submitted by Starla Bayley

Coming into a community centre mid-year can be a challenging endeavour, however the staff team and the patrons have helped to make this transition very welcoming. Having joined the Renfrew Park team in early February many things were already up and running; Suzy had done a great job in keeping the kids engaged while she began her transition. She provided some big shoes to fill (and I still think I am growing into them).

Some special moments over my short time here has been the enthusiasm our Sr. and Jr. Youth Council has to not only support our own special events but to also create their own. Sr. Council hosted a kindness day where lobby patrons were encouraged to make cards, eat snacks and have a beverage as well as write a kind note to post on our boards and similarly for both Mother's Day and Father's Day. These were the times I could see the heart that each of our participants has for the community and the centre. Our Jr. Council would often come and support when possible the special events the Sr. Council organized and also took on a huge project of their own.

Jr. Council took the time last year to organize our very own National Indigenous People's Day event. They reached out to various organizations and did much research to ensure the event there were hosting would be welcoming and provide the right information. The group decided on food they wanted to make (3 sister's soup), found a game that is common among Indigenous cultures that kids could make and play and we had an elder come in and teach all the kids (Jr. and Sr. Council) how to make Bannock. This was a special day.

Open gym continues to be a large draw for the students. We have adolescents attend from many different schools around the lower mainland to play basketball and volleyball. This last year we started a Girls Night Hoops Team. This team represented us at games across the city and was primarily students from Windermere Secondary. This group started off as a small group which kept growing each week.

During the same as Open Gym on Friday nights – we host the games rooms downstairs. This space ebbs and flows with business as we see a lot of younger students right after school and then an increase of the older students later in the evening. This space is not programmed but rather a do your own thing. The computers are quite popular as are the video games.

New this year on Friday Nights – is Snack Attack. Snack Attack is a program that has been designed to help support Open Gym when it is super busy in the later evening. We roll open the Kitchen and kids can drop in and help make some food. The food is then shared with everyone in the gym and if enough some is taken downstairs to anyone who is in the games room. Last year saw a few committed individuals that would show up every Friday.

Youth Celebrate Canada Day – what a day! An amazing group of youth from Windermere Secondary School came together to organize this annual tradition; a definite learning curve for myself. Seeing the abilities of the executive committee in putting together this event has me already excited for next year. Talent shows, Members of Parliament, food and games. I am sure 2020 will be another hit.

Summer CHILL went fairly smoothly. Being that the location does not have the most desirable washroom we opted to take the youth on more out-trips. The only day on site for the kids was the first day and that is just to ensure that we know who the kids are and can ensure that we have the appropriate supports for all participants. CHILL worked on many leadership activities including three Keep Vancouver Spectacular clean-ups. Our two summer leaders did a wonderful job in keeping the kids safe and ensuring that they had fun things to do all summer long!

In addition, over summer we brought 5 youth to the City of Vancouver's Camp Sasamat. We joined 84 other campers from across the city and participated in many outdoor activities. Lots of laughs were had, talents shown and memories made – Thank you to the association for supporting this rewarding event.

It is with much thanks and gratitude that I submit this report – none of this would be possible without the support of the Renfrew Park Community Association. Thank you.

Acting Senior Worker's Annual Report

Submitted by Chris Yu

2018-2019 presented a dynamic change to the staff team at Renfrew Park Community Centre. Upon joining the Renfrew family in November 2018, I began with overseeing special events. Since then, I now have the privilege of adding birthday parties, volunteer coordination, and briefly, seniors, to my portfolio. It has been a fulfilling and eventful year.

Special events were well received by our community, as they have been over the years. With the goal of community engagement, all of our traditional events ran with overall success. Key events such as Diwali, Breakfast with Santa, Easter Eggstravaganza, and Summer Carnival ran at maximum capacity. A special thank you to the British Columbia Recreation and Parks Association (BCRPA) for the \$1,000 grant award to run our free Family Day event. The positive impact made on the community through special events is evident in feedback we receive from participants that our events are a great way to activate our community. We will continue fostering community engagement and activation of the Renfrew community through safe, accessible special events.

Birthday parties experienced growing success starting Winter 2019. Hiring additional staff, many from our pool of dedicated youth volunteers, providing hands on training, and streamlining our services across our party packages proved to be huge steps on our way to success. A new bouncy castle was a major highlight starting in Spring 2019 where its introduction led to increased enrollment and positive feedback that there were more options. Moving forward, we expect our birthday party services to carry this momentum into the new year.

Volunteers continued to be an integral part in centre programs and events this year. In addition to having over 200 volunteers in our database, we had 70 attendees at our volunteer appreciation dinner in April. These volunteers were invited because of their dedicated services for at least 20 hours between March 2018 and February 2019. Volunteer opportunities ranged from weekly program facilitation and assisting with special events, to co-hosting seniors luncheons and supporting our staff team with administrative tasks. Our youth volunteer program expanded with connections to community youth groups such as Supporting and Connecting Youth (SACY) at Grenfell Elementary School and Windermere Secondary School, who consistently brought 10 to 15 volunteers out to help with special events, and Vancouver Technical Secondary School's Thirst Project, who connected us to volunteers for Summer Carnival. Our outlook for this year is to increase the capacity of these volunteers through regular training and catering their volunteer hours to programs suiting their personal and career interest.

Seniors saw some increases and decreases in program offerings. Up to March 2019, Andrea Mah did a great job acting as the Seniors' Worker at Renfrew and maintaining a wide range of programs for our seniors community. Andrea introduced a new chef to our Renfrew team, who brought huge success to our facility through his weekly Community Lunch Program and workshops. With our fantastic chefs and continued partnership with the Renfrew Collingwood Food Security, we experience high enrollment in our Monthly Luncheons and consistently full enrollment in our food workshops. This speaks volumes to the demand for engaging food programs in our community and we are so fortunate to have the capacity to offer them. Programs that slowed down were weekly Friday workshops that typically tailored to senior safety, mental health, and wellness. With this dip in enrollment, we persist with fostering our relationships with partners such as Seniors Health and Wellness Institute and Self-Management BC to collaborate on new topics for seniors to increase enrollment.

With the 2018-2019 year behind us, we strive for success in 2019-2020 by continually challenging ourselves to improve and overcoming obstacles as they arise. It has been a pleasure working here as I approach my one year mark and am excited to see what I can do for Renfrew in 2019-2020.



Happy Corner Parent Involvement Preschool

Sarah Wong (President 2019-2020 school year)

Happy Corner is one of two Parent Involvement Schools in East Vancouver. We have a play-based program developed in accordance with the BC Ministry of Children and Family's *Early Learning Framework* guidelines. It is run by teachers and parent volunteers, who develop close and open relationships with students in the classroom and at parent education seminars. Our focus is to guide our children socially and emotionally, and to become excellent citizens. At the same time, quality parent education fosters our growth to be better parents and community members.

In recent years, there was a decline in enrollment, and one of the reasons is the demands from parents in a Parent Participation Preschool. This year, we transitioned to a Parent Involvement Preschool. There are reduced meetings and parents are allowed to opt out of family jobs and helper days. So far the change has been a positive one, having full enrollment in September.

Our 3 year old program runs Tuesday and Thursday mornings.

Our 4 year old program runs Mondays, Wednesdays and Fridays mornings.

Our current enrollment is 27 students, one family recently moved away and admission is still open for that spot.

The executive members continue to work hard to improve our Parent Involvement Model and to better meet the needs of families while keeping alive the community spirit that Happy Corner has fostered for almost 50 years. We endeavour to sustain the high standards of our program.

For more information about our school or events, you can see our regularly updated Facebook page and Website, happycorner.ca



Lions Gate Camera Club

Submitted by Tony Keen

Lions Gate Camera Club was founded in 1938 by a small group of enthusiastic hikers who loved to record their adventures in the North Shore mountains photographically. The Club is now the oldest continuously operating photography club in British Columbia.

Lions Gate Camera Club has met weekly throughout the winter months at Renfrew Park Community Centre since 1965. The Club currently meets in the Community Centre most Thursday evenings from September to June. Visitors and new members are always welcome.

At the present time Lions Gate Camera Club has approximately 40 active members who submit images for evaluation and critiquing on a regular basis. In addition to the regular evaluation sessions the Club offers workshops on various photography topics, photographic outings, mentoring and a number of enjoyable social events each year. Membership fees are \$55.00 per year.

Members' images may be viewed and additional information about the Club found on the Club's new web site at www.lionsgatecameraclub.com.



Nakashima Dojo

Submitted by Frank Nakashima

I have been providing judo lessons to members of the Renfrew Park Community Center since 1968.

When Phil Lawrence was the Director, I use to run the Judo Program for the Center but because they paid me as an instructor, the program lost thousands of dollars every year. Back then they paid me \$25.00 per hour. So I approached Phil and the Board and made a proposal that Nakashima Dojo which at that time had its Main Dojo in Burnaby would take over the Judo program at Renfrew. The board accepted my proposal and we became an Affiliated group.

As an Affiliated group, our Instructors are all volunteers which enables the Judo Club to provide instructions at a very affordable cost to our students. Our Judo program enables our members to compete at a very high provincial standard. Last week in Abbotsford, we took 2 gold, silver and 2 bronze with 9 entries. One of our youth will compete in the 2020 Winter Games and also in the Canadian Judo Championship in Alberta. Our fees are \$30.00 per month for Children under 16 and \$40.00 per month for the Adults.

Fees we collect help subsidize our members' participation in regional and national tournaments, pay for Coaching Clinics and our Annual Christmas Party.

Our financial statements reflect our commitment to our Sport. We make enough revenue to pay for our expenses. The surplus in our account is set aside to replace our judo mats which is 16 years old. To replace our Judo Mats imported from Japan, it would cost around \$30,000.



Vancouver Aikikai

Submitted by Dave Alexander

Vancouver Aikikai's membership remains small but stable. We currently run three classes a week, all of which welcome both beginners and advanced students ranging in age from their 20's through their late-60s. In addition to our ten or so regular members several practitioners from other dojos occasionally drop in to attend our classes.

Vancouver Aikikai traditionally holds dojo unity seminars once or twice a year, inviting practitioners and instructors from other Vancouver and lower mainland dojos to join us for several hours practice and joint learning. In June this year we hosted a seminar in memory of Yukio Kawahara – our long time instructor who passed away in 2011 – that was attended by more than twenty practitioners from around the lower mainland. We hope this and other efforts by our members to promote Vancouver Aikikai and Aikido in general will help us achieve some modest growth.

In addition to participating in classes at the Renfrew Community Centre several of our members regularly train at other dojos and attend seminars in BC and around the country. We also maintain strong relationships with dojos such as Simon Fraser University Aikikai, Vancouver West Aikikai, Victoria Aikikai, and Mountain Coast Aikikai.

Vancouver Aikikai continues to strive to provide an invigorating and safe training environment for both beginners and seasoned practitioners of the art of Aikido and to promote Aikido to the community at large. We look forward to another year in partnership with the Canadian Aikido Federation, the BC Aikido Federation, and the Renfrew Community Centre.

Renfrew Park Community Association 2018-2019 Board Members

President..... Albert Lee	Past President..... Henry Lee
1 st Vice President..... Anthony Mehnert	2 nd Vice President..... Tommy Huang
Treasurer..... David Sexton	Secretary..... Judy Egerton

Members at Large

Chao Cheng	Donald Jiang	Helen Lee	Ting Fei (Fay) Lin
Sari Lundberg	Eddie Tang	Erin Shum	Gayle Uthoff



Renfrew Park Community Association Mission Statement
 We aim to assist in developing and fostering community spirit and involvement and to work closely with the other groups in the Renfrew-Collingwood Neighbourhood.
 We aim to provide cultural, intellectual and physical activities through affordable recreation and leisure."

Renfrew Park Community Complex Staff 2018-2019

Community Recreation Supervisor.....	Marian Gardner
Centre Programmer.....	Nick Fong
Pool Programmer.....	Shannu Marette
Fitness Centre Programmer.....	Steve Tautscher
Community Youth Worker.....	Starla Bayley
Acting Seniors' Worker.....	Acting – Chris Yu
Recreation Facility Clerk.....	Jeanette Lum
RPT Cashier Clerk Typist.....	Donna Miazga
Head Cashier.....	John Henry White
Aquatic Leader.....	Marina Cooke, Tracy Thompson
RPT Aquatic Leader.....	Will Quinn, Hilary Feliciano
Utility Maintenance Worker.....	Louie Resoso, Frederick Factor
Building Service Worker.....	Danilo Pesigan



Renfrew Park Community Association
 Acknowledge the financial assistance of the Province of British Columbia



Park Board Mission Statement
 "Provide, preserve and advocate for parks, open spaces and leisure services to enhance the well-being of individuals and communities."