



# Renfrew Park Community Centre

2929 East 22nd Avenue, Vancouver, BC, V5M 2Y3

(P) 604 257-8388 (F) 604 257-8392

[renfrewcc@vancouver.ca](mailto:renfrewcc@vancouver.ca)

**Position:** Summer CHILL Leader

**Days:** May 30<sup>th</sup> to June 30<sup>th</sup> days and times will vary to accommodate training and promotion opportunities

Regular work days will be Monday to Friday from July 2<sup>nd</sup> to August 23<sup>rd</sup> 2019

Working hours 9:30am-4:30pm

**Camp Times:** 10:00am-4:00pm

**Wage:** \$18.50/hour + 4% vacation

**Start:** May 30<sup>th</sup> 2019

## **Pre-Camp Responsibilities:**

- Assist with scheduling to ensure all participants have engaging activities throughout the day and the week(s)
- Provide a leadership component for youth during each week
- Attend and actively participate all required training
- Assist in the promotion of summer programs utilizing various formats of communication
- Participate in current centre programs when possible to build and encourage youth participation

## **Camp Responsibilities:**

- Responsible for the safety, leadership and supervision of pre-teens & teens during summer leadership activities
- Lead age appropriate activities that are suitable for the group
- Responds to first aid needs and unusual incidents
- Performs basic administrative tasks such as attendance, critical incident reports, budget totals, first aid forms and end of summer report.
- Maintain positive communication with all centre staff, pre-teens and families
- Follow established centre procedures and protocols to ensure safety of program participants and staff
- Build positive relationships with pre-teens and their families

## **Qualifications:**

- Previous experience working with pre-teens & teens is an asset
- Strong leadership and planning skills
- Ability to be flexible in adapting activities to suit individual and group dynamics
- Post-secondary education in a related field
- Excellent problem solving skills, communication and interaction skills
- Ability to work independently and in a team atmosphere
- Successful criminal record check
- Current first aid certificate/CPR certification, Foodsafe, Class 4 Drivers License, Lifeguard certifications are assets

Please email your cover letter and resume (no phone calls) by

**3:00pm April 15<sup>th</sup> 2019 to:**

Starla Bayley, Community Youth Worker  
Renfrew Park Community Centre  
Vancouver, BC, V5Z 1Z8

Email address: [starla.bayley@vancouver.ca](mailto:starla.bayley@vancouver.ca)

Email subject line: CHILL

Only those short listed will be called for an interview